

# ALLENTOWN SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: PUBLIC PARTICIPATION IN  
BOARD MEETINGS

ADOPTED: 12/16/93

REVISED: 4/23/98

<ol style="list-style-type: none"> <li>1. Purpose 65 P.S. 271 et seq</li> <li>2. Authority</li> <li>3. Delegation of Responsibility</li> </ol>	<p style="text-align: center;">903. PUBLIC PARTICIPATION IN BOARD MEETINGS</p> <p>The Board recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in Board meetings.</p> <p>In order to permit fair and orderly expression of such comment, the Board will provide a period for public participation at the beginning of the meeting for agenda items and at the end of the meeting on non-agenda items.</p> <p>The presiding officer at each public Board meeting will follow the rules of the Board for conduct of public meetings in accordance with this policy and Policy 006.</p> <p>Any person may address the Board at its formal or committee meetings, in accordance with the procedures and limitations of this policy, either on issues presented in resolutions being considered or on other matters affecting the administration, management or operation of the district. Remarks of a personal nature directed against any individual will be ruled out of order.</p> <p><u>Board Meetings</u></p> <ol style="list-style-type: none"> <li>1. Each speaker must complete a card requesting to speak. The card will contain the name, address and topic of concern.</li> <li>2. The card must be presented to the Secretary of the Board prior to the start of the meeting.</li> <li>3. The public will be asked to speak on agenda items prior to the Board report as noted in the By-Laws under Order of Business.</li> <li>4. The public will be asked to speak on non-agenda items at the completion of the Board's formal business.</li> <li>5. The President will determine the number of speakers and the time limit for each speaker based on the requests received at the beginning of the meeting.</li> </ol>
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<p>PA Statute 65 P.S. 271 et seq</p> <p>Board Policy No. 006</p>	<p>6. The President will announce the speaking protocol for the meeting. If any Board member objects, s/he may request a vote of the full Board on the guidelines established by the Board President.</p> <p><u>Committee Meetings</u></p> <ol style="list-style-type: none"><li>1. Each speaker must complete a card requesting to speak. The card will contain the name, address and topic of concern.</li><li>2. The card must be presented to the Secretary of the Board.</li><li>3. The public will be asked to speak on agenda items at an appropriate time during the Committee meeting. Non-agenda items will be heard at the end of the Committee meeting.</li><li>4. The Chairperson of the Committee will determine the number of speakers and the time limit for each speaker based on the requests received at the beginning of the meeting.</li><li>5. The Chairperson will announce the speaking protocol for the meeting. If any Board member objects, s/he may request a vote of the full Committee on the guidelines established by the Chairperson.</li></ol>
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